

KECHI CITY COUNCIL WORKSHOP & MEETING MINUTES
Thursday, June 25, 2015
6 PM

I. CALL TO ORDER

Mayor, Ed Parker reconvened the recessed meeting of June 11, 2015 to order for a workshop to discuss the 2016 Proposed Budget.

Council present: Kevin Opat, Margaret McCormick, David McConnaughay, Debbie Jacobs and Brian Adams.

Staff Present: Robert Conger, City Administrator; Laura Hill, City Clerk; Nicole Alvarado Bailey, Finance Director/Treasurer; John Blevins, Chief of Police; Larry Kallenberger, Public Works Director

Visitors Present: None

Nicole Bailey, Treasurer/Finance Director; discussed the 2016 Proposed Budget

The proposed budget for 2016 has provisions to maintain the current mill levy 33.706.

II. ADJOURNMENT

Motion by Brian Adams to adjourn the meeting and workshop. Second by David McConnaughay.

Motion carried 5-0-0. The time was 7:05 PM

REGULAR MEETING 7:05 pm

I. CALL TO ORDER

Mayor Parker, called the regular meeting of the Kechi City Council to order the time was 7:05 PM.

Council present: Kevin Opat, Margaret McCormick, David McConnaughay, Debbie Jacobs and Brian Adams.

Staff Present: Robert Conger, City Administrator; Andrew Marino, City Attorney; Laura Hill, City Clerk; Nicole Alvarado Bailey, Finance Director/Treasurer; John Blevins, Chief of Police; Andrew Moreno, City Attorney

Visitors Present: Dave Dinell, Ark Valley News; Sandra McConnaughay, J.T. Klaus, Triplett Woolf & Garretson, LLC-City's bond counsel; Jim Boone, North Star Comfort Systems.

A. PLEDGE OF ALLEGIANCE

B. APPROVE CONSENT AGENDA

Motion by Brian Adams to approve the consent agenda. Second by Margaret McCormick. Motion carried 5-0-0.

Consent Agenda

1. **Approve minutes of June 11, 2015**
2. **Approve the recertification of Larry Kallenberger as the city's director to the KMGGA board & Laura Hill, as alternate.**

C. APPROVE AGENDA

Motion by Kevin Opat to approve the agenda & for the executive session to be for 30 minutes for the discussion of Attorney Client Privileged Information & Personnel Matters. Second by Margaret McCormick. Motion carried 5-0-0.

D. EXECUTIVE SESSION - Attorney Client/Personnel Matters

Motion by Debbie Jacobs to go into executive session for 30 minutes for the discussion of Attorney Client Privileged Information & Personnel Matters. Second by Kevin Opat. Motion carried 5-0-0.

The time was 7:10 PM

II. COMMUNICATIONS

A. PUBLIC FORUM - None

B. KECHI CIVIC GROUPS/COMMITTEES

1. Historic Post Office – Larry Kallenberger, Director of Public Works reported that the city maintenance department had installed siding that the group had purchased but there was not enough and more would have to be ordered.

III. OLD BUSINESS

A. Water Rate Resolution 15-644 – Laura Hill, City Clerk presented a Resolution for formal adoption of the base rates for water customers authorized by council on June 11, 2015.

Motion by Margaret McCormick to adopt Resolution 15-644 establishing water rates for the Kechi Water Utility. Second by David McConnaughay. Motion carried 5-0-0.

B. Ordinance 1675-15 –Amending Charter Ordinance #19 –reflecting newly adopted court costs and confinement fee. Laura Hill, City Clerk presented an Ordinance to amend the city code to reflect the approved court costs and jail confinement fees adopted on June 11, 2015.

Motion by Brian Adams to adopt Ordinance 1675-15 amending Charter Ordinance No. 19 relating to assessment of court costs and Jail confinement fees. Second by Margaret McCormick. Motion carried 5-0-0.

IV. NEW BUSINESS

A. Authorization for the Mayor to sign supplemental agreement relating to City owned real estate.

Robert Conger, City Administrator; presented a supplemental agreement with regards to a Real Estate purchase agreement between the City of Kechi and JBoone Properties LLC and requested authorization for the Mayor to sign said agreement.

Motion by Kevin Opat to authorize the Mayor to sign the supplemental agreement to Real Estate Purchase agreement dated as of 11th day of June 2015 between the City of Kechi (seller) and JBoone Properties LLC (buyer) adding the word incurred on the second to last sentence of the agreement. Second by Margaret McCormick. Motion carried 5-0-0.

C. PEC contract for Drainage Improvement Project – Robert Conger, City Administrator; presented a contract between the City of Kechi and PEC for drainage Improvements for the Lot 1 Blk F Snowbird addition. Conger, stated that in the event that the sale of said property does not proceed with JBoone Properties LLC that they city will be reimbursed for any engineering costs up to \$10,000.

Motion by Kevin Opat to authorize the Mayor to sign an agreement between the City and PEC for the Snowbird Park Addition drainage improvements, PEC Project No. 35-15495-000-4319. Second by Debbie Jacobs. Motion carried 5-0-0.

B. Resolution 15-643 of Intent to Issue Industrial Revenue Bonds

J.T. Klaus, Triplett, Woolf & Garretson, LLC presented a Resolution 15-643 relating to the intent to issue Industrial Revenue Bonds not to exceed \$800,000 for the JBoone Properties LLC. Mr. Klaus explained the IRB process to the council saying that the city is a conduit in which the bonds are issued and the city is not at any risk in the event of default.

Motion by Brian Adams to approve Resolution 15-643 indicating the intent to issue Industrial Revenue Bonds in an amount not to exceed \$800,000.00 for the purpose of purchasing, acquiring, constructing, furnishing, and equipping a building insulation and window tinting commercial facility and paying for a portion of the costs of issuance. Second by David McConnaughay. Motion carried 5-0-0.

D. Authorization for the Mayor to sign letter to Commissioner Ranzau –regarding changes to area of influence

Motion by Margaret McCormick inviting Commissioner Ranzau to the July 9th Kechi City Council meeting to discuss the amendment to the Wichita-Sedgwick County Unified Zoning Code that would eliminate “zoning area of influence” (ZAOI) review authority. Second by Kevin Opat. Motion carried 5-0-0.

Motion by Margaret McCormick to authorize the City of Kechi reimburse KPD officers at the rate paid through the STEP grant, for the allocated hours worked on the 2015 STEP campaign. Second by Kevin Opat. Motion carried 5-0-0.

John Blevins, Chief of Police thanked the council for their consideration on behalf of the officers.

Robert Conger, City Administrator announced that Nicole Bailey, City Treasurer/Finance Director has accepted another position with the City of Wichita and requested authorization to advertise and serve for a replacement for her position.

Motion by Kevin Opat to authorize to begin the search for a Finance Director/Treasurer for the City and that the City Administrator form a selection panel to select qualified candidates, conduct interviews and make recommendation to the city council for approval. Second by Margaret McCormick. Motion carried 5-0-0.

V. ADJOURNMENT

Motion by Brian Adams to adjourn. Second by Debbie Jacobs. Motion carried 5-0-0. The time was 8:40 PM

Signed: _____
Ed Parker, Mayor

Attest: _____
Laura Hill, City Clerk