

**KECHI CITY COUNCIL MEETING MINUTES**  
**Thursday, December 10, 2015**  
**7 PM**

**I. CALL TO ORDER**

Mayor, Ed Parker called the regular meeting of the Kechi City Council to order.

**Council present:** David McConaughay, Kevin Opat, Brian Adams, & Margaret McCormick. Debbie Jacobs entered the meeting at 7:10 PM

**Staff Present:** Robert Conger, City Administrator; Laura Hill, City Clerk; Mitchell Kolf, Finance Director/Treasurer; John Blevins, Chief of Police; Ben Winter, City Attorney; Larry Kallenberger, Director of Public Works

**Visitors Present:** David Dinell, Ark Valley News; Sandra McConaughay, Mr. & Mrs. Paul Riemann; Teri Carlson

**A. PLEDGE OF ALLEGIANCE**

**B. APPROVE CONSENT AGENDA**

**Motion by** Brian Adams to approve the consent agenda. Second by Margaret McCormick  
Motion carried 4-0-0.

**Consent agenda**

1. Approve minutes of November 12, 2015
2. Approve Appropriation Ordinance # 708

**C. APPROVE AGENDA**

**Motion by** Brain Adams to approve the agenda deleting item E. Dean Duplex Update under old business & adding computer replacements as item F. under new business & for the executive session to be for 15 minutes. Second by Margaret McCormick. Motion carried 4-0-0.

**II. COMMUNICATIONS**

**A. PUBLIC FORUM-none**

**B. Civic Groups/Committees**

1. Virginia Riemann, Co President of the Chamber reported that the Chamber group had recently visited McPherson.

**III. INTRODUCTIONS/APPOINTMENTS**

**A. New KPD Officer – Logan Miller**

Chief Blevins introduced Logan Miller newly hired Police Officer to the council.

**IV. OLD BUSINESS**

**A. Update of Wichita Water & Sewer Rates**

Mitch Kolf, Finance Director provided the council with a written report of the proposed water rate increase from Wichita. Robert Conger, City Administrator said city staff would review the increase and report back to the council their finding and recommendations if any.

**B. Council Retreat**

Robert Conger, City Administrator presented several options to the city council for the location of the retreat scheduled for January 30<sup>th</sup> 2016. Debbie Jacobs indicated she would not be able to attend.

**Motion by** Brain Adams to hold the council retreat at the Fulton Valley Farms location and in the event of inclement weather use the city community room as a backup. Second by Kevin Opat. Motion carried 5-0-0.

**C. CPI market adjustment for the City's Pay Plan as budgeted.**

Robert Conger, City Administrator provided the council with new spreadsheets showing the 2.5% CPI adjustment that was budgeted for the city's pay plan beginning in January 2016.

**D. Dean Duplexes Update – Removed from the agenda**

**E. Boardwalk Drainage Improvements –Encumbrance**

Robert Conger, City Administrator; requested a commitment from the council for the city's share of the Boardwalk drainage project in the amount of \$51,300 so the money could be encumbered to the 2015 Budget expenditures. He stated that we are hopeful the project will come in less than the engineers estimate but the money would serve the city better coming out of the 2015 Budget. Mitch Kolf, Finance Director provided the council with a report of what accounts the money would be charged to within the budget. If the council were to wait until 2016 to make a commitment to the project, the budget would have to be amended to allow for the expenditure as it was not budgeted for 2016 and other project may need to be put on hold. There was discussion of the project and the need for the drainage improvements etc. Ben Mabry, PEC discussed how the engineers estimate was calculated & the engineering aspects of the project.

**Motion by** Kevin Opat to authorize the encumbrance of \$51,300.00 from the 2015 Budget for the city's share of the Boardwalk drainage project. Second by Margaret McCormick. Motion carried 5-0-0.

**F. 2016 Goals**

Robert Conger, City Administrator provided a copy of the 2016 Goals for consideration. No action taken.

**V. NEW BUSINESS**

**A. Zone Change for the Copperleaf Creek/Proposed Venue Development** – This will be on the council agenda after the protest period has expired.

**B. Volunteer & Employee Holiday Gifts**

Laura Hill, City Clerk requested authorization to give the same employee and volunteer gifts that have been given in the past couple of years. \$100 gift cards for the full time employees and \$50 gift cards for the part time employees. Volunteer gift of a 2lb box of fancy mixed nuts from the Nifty Nut House.

**Motion by** Margaret McCormick to authorize up to \$3,000 for the employee & volunteer holiday gifts. Second by Brain Adams. Motion carried 5-0-0.

**C. Engineering of Mezzanine Load Limits in Maintenance Garage**

Larry Kallenberger, Director of Public Works reported that the city had been recently audit by the Department of Labor and one of the items on their report required a weight limit to be placed on the mezzanine in the maintenance garage. The city engineering firm PEC will charge \$1,000 to provide those specifications to the city and then a sign can be placed on the structure.

**Motion by** Margaret McCormick to authorize the expenditure of \$1,000 for the weight limit specifications for the maintenance garage mezzanine. Second by Kevin Opat. Motion carried 5-0-0.

**D. Home Show Display**

Robert Conger, City Administrator request authorization to spend up to \$1,500 for a new Home Show display banner. He said the current one has been used for several years and it was showing some wear & tear and the frame around it took a good amount of time to assemble. The one he is looking at can be put up easily and is made up of several smaller banners which could be changed out to create a new look.

**Motion by** Kevin Opat to authorize the expenditure of up to \$1,500 for a new Home Show display. Second by Brain Adams. Motion carried 5-0-0.

**E. Homeowner Incentive Update**

Robert Conger, City Administrator; reported that he would like for the council to consider doing away with the new home incentive program or modify it to be a 5 year incentive. He reported currently there have been 6 homeowners to take advantage of the new home incentive. Conger, recommended to terminate the incentive program June 30, 2016. There was some discussion by the council.

**Motion by** Kevin Opat to table the Home Incentive Program. Second by David McConnaughay. Motion carried 5-0-0.

**F. Computer Purchase**

Robert Conger, City Administrator asked for authorization to spend up to \$2,500 for two computers to replace older ones & for the installation of a wireless access point for the community room. He stated the Wi-Fi access is very limited in the community room.

**Motion by** Brian Adams to authorize up to \$2,500 for 2 Dell workstations and the wireless access point for the community room. Second by Margaret McCormick. Motion carried 5-0-0.

**VI. EXECUTIVE SESSION-Personnel Matters**

**Motion by** Kevin Opat to go into executive session for the discussion of personnel matters for 15 minutes. Second by Debbie Jacobs. Motion carried 5-0-0. The time was 8:31 PM

**Action After Executive Session**

**Motion by** Kevin Opat after a satisfactory evaluation to increase Chris Morlan’s hourly wage to \$41.60 per hour. Second by Margaret McCormick. Motion carried 5-0-0.

Debbie Jacobs announced her resignation from the council due to personal reasons.

**VI. ADJOURNMENT**

**Motion by** Margaret McCormick to adjourn the meeting. Second by David McConnaughay. Motion carried 5-0-0. The time was 9:15 PM.

Signed: \_\_\_\_\_  
Ed Parker, Mayor

Attest: \_\_\_\_\_  
Laura Hill, City Clerk