

KECHI CITY COUNCIL MEETING MINUTES
Thursday, February 12, 2015
7 PM

I. CALL TO ORDER

Mayor, Ed Parker called the regular meeting of the Kechi City Council to order at 7:00 PM February 12, 2015

Council present: Debbie Jacobs, Margaret McCormick, David McConnaughay and Brian Adams.

Staff Present: Robert Conger, City Administrator; Andrew Marino & Ben Winters, City Attorneys; Laura Hill, City Clerk ; Nicole Alvarado Bailey, Finance Director/Treasurer; John Blevins, Chief of Police; Chris Morlan, Zoning Administrator

Visitors Present: Jack McCormick, David Dinell of Ark Valley News; Richard & Cindy Wolf, Lynn McDonald, Paul Eden

A. PLEDGE OF ALLEGIANCE

B. APPROVE CONSENT AGENDA

Motion by Brian Adams to approve the consent agenda. Second by David McConnaughay.

Motion carried 4-0-0.

Consent agenda

1. **Approve minutes of January 22, 2014**
2. **Approve Appropriation Ordinance # 697**

C. APPROVE AGENDA

Motion by Brian Adam to approve the agenda, moving the Wolf & McDonald subdivision plat discussion up under Chris Morlan's report & for the executive session to be for 40 minutes for the discussion of attorney client privilege. Second by Margaret McCormick. Motion carried 4-0-0.

II. COMMUNICATIONS

A. PUBLIC FORUM-Paul Eden. He is a developer and it looking to build a storage facility on the Young property located to the south of Hwy 254 and was interested in what type of incentives the city might have to offer. Robert Conger, City Administrator said the city didn't have a written incentive policy but may consider incentives depending on the type and scale of the project. He suggested the first place to start would be to visit with Chris Morlan, Zoning Administrator.

B. KECHI CIVIC GROUPS/COMMITTEES

1. **Historical Post Office -None**

2. **Tree and Park Board** – Jack McCormick reported that the Tree and Park Board was working on addressing what to do with the lagoon area and weather to keep the brush disposal site.

3. **Chamber of Commerce -None**

4. **Fair Committee –None**

C. DEPARTMENT REPORTS

Zoning Administrator- Wolf McDonald Subdivision Plat

Chris explained the plat was for the property located to the east of City Hall and was a small track of 1.78 acers. The planning commission has adopted the plat and recommends the approval of the Mayor & Clerk to sign the plat.

Motion by Debbie Jacobs to authorize the Mayor and clerk to sign the Wolf McDonald Plat. Second by David McConnaughay. Motion carried 4-0-0.

Director of Public Works –None

Chief of Police – John Blevins, Chief of Police, submitted a written report & stated he was in the process of reviewing the applications for the full time officer position. He hopes to begin the interviews in March.

Finance Director/Treasurer – Nicole Alvarado Bailey, Finance Director/Treasurer; submitted a written report. Reported that the city has contracted with Ranson financial to do a water rate study for the city at no cost. She will present the findings at a workshop in April. She is also reviewing the gas rates and doing a comparison with other cities.

City Clerk- provided a written report.

City Council- None

Mayor - None

City Administrator – Robert Conger, City Administrator; discussed the Strategic Planning Meeting with the council on Saturday March 14th. Provided the council with a brief summary of the items that would require action this evening. Reported that the Attorney would present a Kansas Open Meeting & Kansas Open Record Act workshop on March 26th at 6 PM.

III. OLD BUSINESS

1. 2015/2040 Comprehensive Plan Adoption

Mitch Coffman, PEC presented the final review of the 2015/2040 Comp Plan & recommended the adoption by Ordinance 1672-15.

Motion by Margaret McCormick to adopt the 2015/2040 Comprehensive Plan by Ordinance 1672-15. Second by Brain Adams. Motion carried 4-0-0.

2. Server for Police Department - Robert Conger, City Administrator requested authorization to purchase a server for the Police Department. The current server was budgeted for 2015 replacement. The software on the old server will not be supported after June 2015. The new server, software and installation will be approximately \$6200.00.

Motion by Brian Adams to authorize the purchase of the new server for the Police Department in the amount of \$6,200.00. Second by Margaret McCormick. Motion carried 4-0-0.

3. Email Package – The city administrator presented a proposal for a Hybrid e-mail package to help the city manage the email exchange by strengthening the security and discourage spam & the number of junk e-mails received. The cost would be \$1,486.20 annually & come from the remaining technology budget.

No action was taken

4. Blue Cross & Blue Shield Health/Dental Insurance – Authorizing the Mayor to sign the renewal

The council was previously informed of the details of the Blue Cross & Blue Shield Health Insurance Policy renewal rates for 2015. Robert Conger, City Administrator requested authorization for the Mayor to sign the renewal for the city employee health insurance for 2015.

Motion by Brian Adams to authorize the Mayor to sign the renewal with Blue Cross and Blue Shield for 2015 for health insurance for city staff. Second by Debbie Jacobs. Motion carried 4-0-0.

IV. EXECUTIVE SESSION- Personnel Matters & Attorney Client Privilege

Motion by Debbie Jacobs to go into executive session for the purpose of discussing personnel matters and items deemed attorney client privilege for 40 minutes. Second by David McConnaughay. Motion carried 4-0-0. The time was 8:17 PM

Motion by Debbie Jacobs to go back into executive session for the purpose of discussing personnel matters and items deemed attorney client privilege for 10 minutes. Second by David McConnaughay. Motion carried 4-0-0. The time was 8:58 PM.

V. NEW BUSINESS

1. Liability Insurance 2015/2016 – Robert Conger, City Administrator recommended to the city council to consider changing agents for the EMC Liability Insurance for the city. He said the city agent needs to be reliable and provide regular updates to the staff and council. He recommended for the 2015/2016 year to change the city agent to Z Insurance Group LLC. He reported an RFP will be issued in 2015 for an agency and insurance company to provide liability coverage for the 2016/2017 year.

Motion by Debbie Jacobs to change the city's EMC agent from Herren Insurance to Z Insurance Group. Second by Brain Adams. Motion carried 4-0-0.

2. Wolf/McDonald Sub Division Plat –this agenda item was heard earlier in the evening.

IV. ADJOURNMENT

Motion by Brian Adams to adjourn. Second by Margaret McCormick Motion carried 4-0-0.

The time was 9:25 PM

Signed: _____
Ed Parker, Mayor

Attest: _____
Laura Hill, City Clerk