

KECHI CITY COUNCIL MEETING MINUTES

Thursday, March 13, 2014

I. CALL TO ORDER

Mayor, Ed Parker called the regular meeting of the Kechi City Council to order.

Council present: Debbie Jacobs, Brian Adams, Kevin Opat and Margaret McCormick. David McConnaughay was absent.

Staff Present: Robert Conger, City Administrator; Sally Lane, City Treasurer; John Blevins, Chief of Police; Laura Hill, City Clerk;

Visitors Present: Ben Winters, Gilliland & Hayes Law Firm, Don Osenbaugh, KMIT; Jack McCormick, Janet Faust, Matt Heilman, Ark Valley News.

A. PLEDGE OF ALLEGIANCE

B. APPROVE CONSENT AGENDA

Motion by Kevin Opat to approve the consent agenda. Second by Brian Adams. Motion carried 4-0-0.

Consent agenda

1. **Approve Appropriation Ordinance # 686**
2. **Approve minutes of February 27, 2014**

C. APPROVE AGENDA

Motion by Kevin Opat to approve the agenda & for the executive session to be 30 minutes personnel matters & attorney client privilege. Second by Margaret McCormick. Motion carried 4-0-0

II. COMMUNICATIONS

A. PUBLIC FORUM-None

B. KECHI CIVIC GROUPS/COMMITTEES

1. **Historical Post Office Update** –None
2. **Tree and Park Board** –Jack McCormick reported that the port o pot had been ordered and will \$65 per month from April to October. Asked for authorization for the expense.
Motion by Kevin Opat to authorize the expenditure for the port o pot in the park for \$455.00 per month. Second by Brian Adams. Motion carried 4-0-0.
3. **Chamber of Commerce-** Janet Faust, Chamber reported on the social media training session. Next Chamber business meeting is April 7th. Discussed the chambers excitement for the proposed vintage market place.
4. **Fair Committee** –none

C. Don Osenbaugh, Kansas Municipal Insurance Trust – Workers Compensation Insurance
Mr. Osenbaugh made a presentation to the council regarding the Kansas Municipal Insurance Trust program for workers compensation insurance. He stated that if the city joined the first year's premium would only be for 9 mons because our current policy renews at March 1st and the KMIT policy would run from January thru December. Council directed staff to get a quote.

D. DEPARTMENT REPORTS

ZONING ADMINISTRATOR- Provided a written report.

Director of Public Works – Larry Kallenberger gave a presentation on the city’s infrastructure and the age and size of each of the utilities pipe. Discussed the need to replace the city’s 4 inch water lines with at least 6 inch.

Police Department – Chief Blevins provided a written report. Told the council that the new part time office Ted Wallender had started work & another part time officer Thomas Sullivan had resigned. Commented on the recent retreat and felt it was very informative and productive.

City Treasurer – Sally Lane reported that the city staff had been working on getting the new accounting software installed and had some training this week.

City Clerk – Laura Hill reported that she had Earl Herren city’s insurance agent to check on the claim he had previously reported to the council. The claim was for attorney fees for investigating issues with Rock Pointe and the city’s demolition of a dilapidated property.

Mayor – Ed Parker reported attending the ribbon cutting for Abbe Doll. Discussed the retreat and felt it was successful.

Council – Councilman Adams will be absent from the next meeting. Kevin discuss prioritizing the goals from the Council retreat.

City Administrator – submitted a written report.

E. EXECUTIVE SESSION – Attorney/Client & Personnel Matters

Motion by Brian Adams to go into executive session for 30 minutes for attorney/client discussions. Second by Debbie Jacobs Motion carried 5-0-0. The time was 7:40 PM

Robert Conger, City Administrator made the following recommendations for pay increases as defined by the adopted pay plan. Part time officer Brian Miles level 3 step 3 increase from \$15.50 to \$15.60. Full time officer Jessie Clifton level 3 step 10 increase from \$18.00 to \$18.32 and to make them retroactive to January 1, 2014.

Motion by Margaret McCormick to approve the recommendation of the City Administrator to increase the two officer’s hourly wages as stated and retroactive to January 1, 2014. Second by Brian Adams. Motion carried 5-0-0.

III. OLD BUSINESS

A. City’s Liability Insurance Contract- Robert Conger, City Administrator spoke to this issue, recommending to the council to go with Curtis Zerr as the city’s insurance agent. There was lengthy discussion by the council.

Motion by Brian Adams to stay with the city current agent Earl Herren representing EMC and to accept everything on the quote except the workers compensation portion. Second by Kevin Opat. Motion carried 3-1-0 Debbie Jacobs voting nay.

IV. EXECUTIVE SESSION – Attorney/Client and Personnel Matters

Motion by Kevin Opat to go into executive session for 30 minutes for the discussion & to include Larry Kallenberger, City Administrator & City Attorney. Second by Debbie Jacobs. Motion carried 4-0-0. The time was 9:20PM.

V. NEW BUSINESS

A. Contracting with Liability/Work Comp Provider(s) (Term: April 1, 2014 to March 31, 2015)

Staff will bring back KMIT proposal to a future meeting.

B. Personnel:

1. As Necessary – Employee Promotion

2. Authorize City Administrator & Mayor to fill open Vacancies

Motion by Brian Adams to follow the recommendation of the City Administrator and Director of Public Works and promote Thomas Bevan to the position of Assistant Director of Public Works salary to be determined & to authorize the City Administrator and Director of Public Works to negotiate and hire from the list of finalist to fill the other two open utility maintenance positions. Second by Margaret McCormick. Motion carried 4-0-0.

C. Council Workshop – Proposed March 27, 2014

Motion by Kevin Opat to hold a workshop prior to the next council meeting on March 27th at 6 PM to discuss department spending limits and goal priorities. Second by Margaret. Motion carried 4-0-0.

V. Adjournment/Recess

Motion by Kevin Opat to recess until 6 PM on March 27. The time was 10:05 PM. Second by Debbie Jacobs. Motion carried 4-0-0.

Signed: _____
Ed Parker, Mayor

Attest: _____
Laura Hill, City Clerk