

KECHI CITY COUNCIL MEETING MINUTES

Thursday, June 12, 2014

I. CALL TO ORDER

Mayor, Ed Parker called the regular meeting of the Kechi City Council to order at 7 PM June 12, 2014

Council present: Debbie Jacobs, Brian Adams, Margaret McCormick, Kevin Opat and David McConnaughay.

Staff Present: Robert Conger, City Administrator; Sally Lane, City Treasurer; John Blevins, Chief of Police; Andrew Marino, City Attorney; Laura Hill, City Clerk; Larry Kallenberger, Public Works Director, Chris Morlan, Zoning & Planning Administrator.

Visitors Present: Matt Heilman, Ark Valley News, Sandra McConnaughay; Janet Faust, Chamber of Commerce, Richard Wolf, Lynn & Suzy McDonald.

A. PLEDGE OF ALLEGIANCE

B. APPROVE CONSENT AGENDA

Motion by Brian Adams to approve the consent agenda. Second by Debbie Jacobs. Motion carried 5-0-0.

Consent agenda

1. **Approve Appropriation Ordinance # 689**
2. **Approve minutes of May 22, 2014**
3. Approve the Mayor's annual appointments of the following city officials:

In accordance with K.S.A. 15-204, I recommend the appointment of the following City Officers (non-contractual) for council consent:

Municipal Judge:	Michael Foster
City Clerk:	Laura Hill
Deputy City Clerk:	Delitta DeGruson
Chief of Police	John Blevins
City Prosecutor:	Terry Beall
City Treasurer:	Sarah Lane
Director of PW/Bldg Insp:	Larry Kallenberger
Zoning Administrator:	Chris Morlan
City Attorney	Andrew Marino

C. APPROVE AGENDA

Motion by Kevin Opat to approve the agenda & for the executive session to be for 45 minutes for the discussion of personnel matters and attorney client privilege. Second by Margaret McCormick. Motion carried 5-0-0

II. COMMUNICATIONS

A. PUBLIC FORUM-None

B. KECHI CIVIC GROUPS/COMMITTEES

1. **Historical Post Office Update** –None
2. **Tree and Park Board** – Jack McCormick reported on the work that the maintenance department did on the deck and bridge in the park, saying it looks great!
3. **Chamber of Commerce-** Janet Faust, President; reported that the chamber is holding the first farmers market on June 19th from 4:00 – 6:30 PM in the parking lot at the Kechi

Methodist Church. Reported that the chamber will be having their annual Sloppy Joe Fund raiser during the Friday night family night at the park on June 27th from 6-9.

4. Fair Committee –Robert Conger, City Administrator reported that the air conditioning had gone out at the fair building and needed to be replaced. They city has one bid from Fahnstock for \$3,724.96

Motion by Brian Adams to get 3 bids for the full system replacement not to exceed \$3,724.96. Second by Debbie Jacobs. Motion carried 5-0-0.

C. DEPARTMENT REPORTS

Zoning Administrator – Chris Morlan, Zoning Administrator presented a report on a zoning change application that was heard by the Kechi Planning Commission on May 13, 2014.

The zoning change was for property located at the northeast corner of Kechi Rd. and Sioux St. having seven lots, with existing structures of 146 W. Kechi Rd., 106 & 110 Sioux St. Currently zoned R-1 single family residential. The applicants request the change to C-1 Special Commercial district. The structure located on 146 W. Kechi Rd. has since been demolished.

The plan for the property is to develop with light commercial businesses. The only conditions the Zoning Administrator and Planning Commission had was the property be platted and that a screening plan be prepared as part of the Site Plan approval process. Chris Morlan went over the options for the city council and the following action was taken.

Motion by Kevin Opat to adopt Ordinance 1665-14 changing the zoning classification from R-1 single family residential to C-1 Special Commercial District, with the condition of platting and a drainage plan at the time of Site planning. Second by Margaret McCormick. Motion carried 5-0-0

Director of Public Works- Larry Kallenberger, Director of Public Works reported that Thomas Bevan was in charge while he was on vacation and had done a great job. He complimented the work he had done on the deck and bridge at the park.

Chief of Police – John Blevins, Chief of Police on the click it or ticket program and thanked Jeff Westerman, reserve officer for his assistance with the campaign.

City Treasurer – Sally Lane, City Treasurer; briefly discussed the 2015 Budget and provided the council with preliminary figures. Provided the council with revenue and expense reports & year to date figures.

City Clerk – Laura Hill, City Clerk reported the city has sold a fireworks tent permit for \$2,500.00. Reported that Alan Green of the Kechi Vintage Market Place had come by to say that the sale which was scheduled for this weekend during the citywide Garage Sale Day had been cancelled due to the ground conditions after the recent rains.

City Administrator – Robert Conger, City Administrator reported that he had attended the REAP water conference. Requested a volunteer for the Coffee with the Council on Saturday, June 14th with staff member Larry Kallenberger. Debbie Jacobs volunteered.

III. OLD BUSINESS

A. Ordinance 1664-14 regarding the time and date fireworks are sold & discharged

Laura Hill, City Clerk explained that in 2010 the council passed a Resolution allowing for the sale and discharge of fireworks to follow the same guidelines as the state law, which is June 27-July 5. However, it was only for 2010 and the city had allowed the sale and discharge on those date since however the city code still said June 28-July 4. This Ordinance will correct the dates as previously agreed upon by the council.

Motion by Kevin Opat to approve Ordinance 1664-14 designating the date and time which fireworks or sold and discharged. Second by Brian Adams. Motion carried 5-0-0.

IV. NEW BUSINESS

A. WABA 2015 Home Show – February 5-8, 2015

Motion by Kevin Opat to approve the participation agreement with Wichita Area Builders Association for the 2015 Home Show in the amount of \$500.00. Second by Margaret McCormick. Motion carried 5-0-0.

B. Police Computers – Officer Wallender

Ted Wallender presented a proposal to the council regarding upgrading the Police Department Computers with Windows 7 operating system. Mr. Wallender serves as the IT person for the City of Bel Aire and felt he could save the city money by helping with the upgrade and purchase of new computers.

Motion by Margaret McCormick to authorize the upgrade and computer replacement for the Police Department not to exceed \$3,000.00. Second by Kevin Opat. Motion carried 5-0-0.

C. Resolution 14-636 - Sedgwick County Multijurisdictional Mitigation Plan

The 2014 South Central Kansas (Homeland Security Region “G” Multi-Hazard), Multi-Jurisdictional Mitigation Plan has been adopted by the Federal Emergency Management Agency (FEMA) & is now ready for adoption by the local jurisdictions. The plan incorporates all 19 counties with the south central Kansas region. In accordance with the Disaster Mitigation Act of 2000, this plan satisfies the requirements of having a plan completed every five years and continues to allow for mitigation funding pending adoption of those jurisdictions identified in the plan.

Motion by Brian Adams to approve Resolution 14-636 adopting the Sedgwick County Multijurisdictional Mitigation Plan. Second by David McConaughay. Motion carried 5-0-0.

D. Personnel Policy – relating to weapons

Robert Conger, City Administrator reported that the state legislature had change the ruling on weapon regulations at public facilities. He recommended removing L-2.1 from the personnel policy as it relates to weapons.

Motion by Brian Adams to remove L-2.1 from the personnel policy. Second by Margaret McCormick. Motion carried 5-0-0.

E. Ice Machine – Maintenance Department

Robert Conger, City Administrator presented a quote for a new ice machine and a used machine from Ice Masters. Recommended the city purchase the new machine, with the 5 years warranty in the amount of \$1,790.00.

Motion by David McConaughay to authorize the purchase of the new ice machine in the amount of \$1,790.00. Second by Kevin Opat. Motion carried 5-0-0.

V. EXECUTIVE SESSION – attorney/client & Personnel Matters

Motion by Brian Adams to go into executive session for attorney/client privilege for 45 mins and to include the Mayor, City Administrator & City Attorney for the discussion of Personnel Matters & Attorney Client Privilege. Second by Margaret McCormick. Motion carried 5-0-0. The time was 8:40PM.

Robert Conger, City Administrator exited executive session at approximately 8:55 PM.

Robert Conger presented a contract for sale of real estate for the city’s commercial property located in the Snowbird Addition. The contract is with Dwight Boise, a local real estate agent. Requested authorization for the Mayor to sign the agreement.

Motion by Kevin Opat to authorize the Mayor to sign the real estate agreement on behalf of the city. Second by Margaret McCormick. Motion carried 5-0-0.

VI. Adjournment

Motion by David McConaughay to adjourn. The time was 9:30 PM. Second by Margaret McCormcik. Motion carried 5-0-0.

Signed: _____
Ed Parker, Mayor

Attest: _____
Laura Hill, City Clerk