

KECHI CITY COUNCIL 2015 BUDGET WORKSHOP & MEETING MINUTES
Thursday, July 10, 2014

2015 BUDGET WORKSHOP 6 PM

Council Present: Kevin Opat, Margaret McCormick, Brian Adams, David McConnaughay, Debbie Jacobs
Staff Present: Robert Conger, City Administrator, Sally Lane, City Treasurer, Laura Hill, City Clerk, John Blevins,
Chief of Police

Sally Lane, City Treasurer presented the proposed 2015 budget. The focus of the workshop was on the Debt Service and General Fund portion of the budget. Spoke to the delinquent special assessments and the fact that the city at large is having to pick up the debt and pay the bonds associated with the delinquent specials.

Chief Blevins spoke to his request to hire an additional full time officer in 2015 to help cover time when the city does not have police coverage.

No action was taken on the budget. Council discussed holding an additional workshop before the next regular meeting.

7 PM-regular meeting

I. CALL TO ORDER

Mayor, Ed Parker called the regular meeting of the Kechi City Council to order at 7:05 PM July 10, 2014

Council present: Debbie Jacobs, Brian Adams, Margaret McCormick, Kevin Opat and David McConnaughay.

Staff Present: Robert Conger, City Administrator; Sally Lane, City Treasurer; John Blevins, Chief of Police; Andrew Marino, City Attorney; Laura Hill, City Clerk, Chris Morlan, Zoning & Planning Administrator.

Visitors Present: Sandra McConnaughay; Janet Faust, Chamber of Commerce, Richard & Cindy Wolf, Naomi Fultz.

A. PLEDGE OF ALLEGIANCE

B. APPROVE CONSENT AGENDA

Motion by Kevin Opat to approve the consent agenda. Second by Brian Adams. Motion carried 5-0-0.

Consent agenda

1. **Approve Appropriation Ordinance # 690**
2. **Approve minutes of June 26, 2014**

C. APPROVE AGENDA

Motion by Kevin Opat to approve the agenda & for the executive session to be for 20 minutes for the discussion of personnel matters and attorney client privilege. Second by Margaret McCormick. Motion carried 5-0-0

II. COMMUNICATIONS

A. PUBLIC FORUM-Leland Gutscher of 215 Commanche spoke regarding access to his back yard being obstructed by his neighbor's garden. Chris Morlan, Zoning Administrator stated he would take a look at the situation and get back with Mr. Gutscher.

B. KECHI CIVIC GROUPS/COMMITTEES

1. **Historical Post Office Update** –Richard Wolf mention the lap siding and some discussion between the group regarding which side to put the display window on.
2. **Tree and Park Board** – None
3. **Chamber of Commerce-** Janet Faust, President; reported that the chamber netted \$1,000 at their Kechi Fair Sloppy Joe fund raiser. Reported on the success of the Farmer Market, tonight being the 3rd week.
4. **Fair Committee** – Naomi Fultz, Committee Chairperson; reported on the 2014 Kechi Fair and thanked the council for their support.

C. DEPARTMENT REPORTS

Zoning Administrator – Chris Morlan, Zoning Administrator presented the Young Industrial Plat passed by the Planning Commission on July 2, 2014. He requested approval for the Mayor to sign the plat.

Motion by Kevin Opat to authorize the Mayor to sign the Young Industrial Plat. Second by Brian Adams. Motion carried 4-0-1. Debbie Jacobs abstained.

Chris also presented the final assessed evaluation for the city.

Chief of Police – John Blevins, Chief of Police submitted a written report and discussed how well he thought folks cleaned up after the fireworks. He said the city received a couple of complaints over the 4th of July weekend, however they were cleared up fairly quickly.

City Treasurer – Sally Lane, City Treasurer; provided the council with revenue and expense reports & year to date figures.

City Clerk – Laura Hill, City Clerk; requested to close the city building during the in-service training on July 21, 22nd & 23rd for the new billing program with Data Technologies. Laura stated this is a very critical part of the city's business and felt it was important to be able to focus completely on learning the program. It was suggested to mail out post cards to the residents letting know of the closing.

Motion by Brain Adams to authorize the closing of city hall on July 21, 22, & 23 for in-service training on the new billing software. Second by Margaret McCormick. Motion carried 5-0-0.

City Administrator – Robert Conger, City Administrator; presented a written report. Discussed the need for the additional budget workshop.

Motion by Kevin Opat to hold a budget workshop on Tuesday, July 22, at 6 PM for the discussion of the 2015 proposed budget. Second by Brian Adams. Motion carried 5-0-0.

III. **OLD BUSINESS**-None

IV. **NEW BUSINESS**-None

V. **EXECUTIVE SESSION – attorney/client & Personnel Matters**

Motion by Kevin Opat to go into executive session for attorney/client privilege for 20 minutes and to include the Mayor, City Administrator & City Attorney for the discussion of Personnel Matters & Attorney Client Privilege. Second by Margaret McCormick. Motion carried 5-0-0. The time was 8:15PM.

Motion by Brian Adams to go into executive session for attorney/client privilege for an additional 5 minutes for the discussion of Personnel Matters & Attorney Client Privilege. Second by Kevin Opat. Motion carried 5-0-0. The time was 8:40PM.

Motion by Kevin Opat to authorize the step merit raises for Donna Cinotto & Laura Hill and longevity pay for Laura Hill for 20 years of service. Second by Margaret McCormick. Motion carried 5-0-0.

VI. Adjournment

Motion by David McConnaughay to adjourn. The time was 9:30 PM. Second by Debbie Jacob.
Motion carried 5-0-0. The time was 8:55 PM

Signed: _____
Ed Parker, Mayor

Attest: _____
Laura Hill, City Clerk