

KECHI CITY COUNCIL 2015 BUDGET HEARING & MEETING MINUTES
Thursday, August 14, 2014
7 PM

I. CALL TO ORDER

Mayor, Ed Parker called the regular meeting of the Kechi City Council to order at 7:00 PM August 14, 2014

Council present: Debbie Jacobs, Brian Adams, Margaret McCormick, and David McConnaughay.

Kevin Opat absent

Staff Present: Robert Conger, City Administrator; Sally Lane, City Treasurer; John Blevins, Chief of Police; Andrew Marino, City Attorney; Laura Hill, City Clerk, Larry Kallenberger, Director of Public Works

Visitors Present: Sandra McConnaughay; Matt Heilman, Ark Valley News;

A. PLEDGE OF ALLEGIANCE

B. APPROVE CONSENT AGENDA

Motion by Brian Adams to approve the consent agenda. Second by Margaret McCormick.

Motion failed 4-0-0.

Motion by Brian Adams to move the consent agenda after executive session, to allow the clerk to get the correct minutes before adopting. Second by Debbie Jacobs. Motion carried 4-0-0.

Consent agenda

1. Approve Appropriation Ordinance # 691
2. Approve minutes of July 24, 2014

C. APPROVE AGENDA

Motion by Brian Adams to approve the agenda & for the executive session to be for 15 minutes for the discussion of personnel matters and attorney client privilege & moving the consent agenda to item VII. Second by Margaret McCormick. Motion carried 4-0-0

II. PUBLIC HEARING for the Proposed 2015 BUDGET

1. Open Public Hearing – no one spoke regarding the budget
2. Close Public Hearing
3. Adopt 2015 Budget & authorize City Clerk to certify to Sedgwick County.

Motion by David McConnaughay to adopt the 2015 Budget as presented and authorize the city clerk to certify with the Sedgwick County Clerk. Second by Debbie Jacobs. Motion carried 4-0-0.

III. COMMUNICATIONS

A. PUBLIC FORUM-none

B. KECHI CIVIC GROUPS/COMMITTEES

- 1. Historical Post Office -None**
- 2. Tree and Park Board -None**
- 3. Chamber of Commerce -None**
- 4. Fair Committee -None**

C. DEPARTMENT REPORTS

Zoning Administrator-none

Director of Public Works-Larry Kallenberger, Director of Public Works reported a repair to the road on Shawnee. Completion of the annual natural gas leak survey, which went well. Reported working with the contractor and engineers for the planned construction of the Kansas Highway Patrol Building.

Chief of Police – John Blevins, Chief of Police submitted a written report and discussed item 1 on his report. Would like approval to purchase the three (3) vests for a total of about \$3,200.00. The Kechi P.D. has a current balance of \$1,530.00 which would be reimbursed to the City from the Office of Justice (Bullet Proof Vests Programs). Officers Clifton, Louks and I have vests that were here when we hired on. None measured to fit and are at the end of their guaranteed life span. The new vests are guarantee live span of five (5) years.

Motion by David McConnaughay to authorize the expenditure for the bullet proof vests in the amount of \$3,200 and for the city to be reimbursed from the justice department for \$1,530 of that cost. Second by Margaret McCormick. Motion carried 4-0-0.

Chief Blevins also reported to the council that a request from the President of the Homeowners association in Northwoods to install stop signs at Kodiak, Kodiak ct. and Tonkawa. Chief said he wants to meet with the homeowners association to see if it supported by the homeowners.

City Treasurer – Sally Lane, City Treasurer; provided the council with revenue and expense reports & year to date figures. Discussed the difficulties of reconciling with the bank and the new accounting program.

City Clerk – Laura Hill, City Clerk; reported that she and David McConnaughay met at the convenience store for “coffee with the council” on August 8th and they did not have any residents come to have coffee with them. The clerk also reported on the accounting software and the difficulties the staff has had making it work. She feels with time and more experience using the program that some of the problems will work out.

City Council-Debbie Jacobs asked if there was some way to look at our regulations and policies to see if there is a way to speed things up for people would want to develop in Kechi.

City Administrator – Robert Conger, City Administrator; presented a written report.

IV. OLD BUSINESS-None

V. NEW BUSINESS

A. Personnel Policy –Proposed Draft Attendance & Leave

Robert Conger, City Administrator, presented the attendance and leave policy for review. He said that it was being modified to add definitions for classifications of employees and to add a classification of a permanent part time position. This would allow for someone to work less than forty hours a week and receive benefits of vacation and sick leave from the city on a prorated basis. Council discussed briefly the

proposed policy. Mayor Parker has some concerns with the policy that if would affect full time employees currently working 40 hours a week. Conger, stated that was not the intent.

The council requested the policy be tabled until the next meeting on August 28th.

B. Reconciliation/Cash Policies- there was a brief discussion regarding this policy but council requested this policy be tabled until the next council meeting on August 28th.

VI. EXECUTIVE SESSION – attorney/client & Personnel Matters

Motion by Debbie Jacobs to go into executive session for attorney/client privilege for 15 minutes and to include the Mayor, City Administrator, City Treasurer & City Attorney for the discussion of Personnel Matters & Attorney Client Privilege. Second by David McConnaughay. Motion carried 4-0-0. The time was 8:05PM.

Motion by Debbie Jacobs to go into executive session for attorney/client privilege for an additional 10 minutes for the discussion of Personnel Matters & Attorney Client Privilege. Second by David McConnaughay. Motion carried 4-0-0. The time was 8:20PM.

VII. Consent Agenda

The clerk provided the council with the correct minutes of July 24th

Consent Agenda

1. Approve Appropriation Ordinance # 691

2. Approve minutes of July 24, 2014

Motion by David McConnaughay to approve the consent agenda. Second by Margaret McCormick. Motion carried 4-0-0.

VIII. Adjournment

Motion by David McConnaughay to adjourn. The time was 8:40 PM. Second by Debbie Jacob. Motion carried 4-0-0.

Signed: _____
Ed Parker, Mayor

Attest: _____
Laura Hill, City Clerk