

KECHI CITY COUNCIL MEETING MINUTES
Thursday, September 11, 2014
7 PM

I. CALL TO ORDER

Mayor, Ed Parker called the regular meeting of the Kechi City Council to order at 7:00 PM September 11, 2014

Council present: Debbie Jacobs, Kevin Opat, Margaret McCormick, and David McConnaughay. Brian Adams was absent.

Staff Present: Robert Conger, City Administrator; Sally Lane, City Treasurer; John Blevins, Chief of Police; Andrew Marino, City Attorney; Laura Hill, City Clerk

Visitors Present: Sandra McConnaughay; Matt Heilman, Ark Valley News; Keith Lane, J.T. Klaus & Andrew Kovar, Triplett, Woolf & Garretson; Stacey Goss & Kenneth Brasted, Digital Office Systems

A. PLEDGE OF ALLEGIANCE

B. APPROVE CONSENT AGENDA

Motion by David McConnaughay to approve the consent agenda. Second by Kevin Opat. Motion carried 4-0-0.

Consent agenda

1. Approve minutes of August 28, 2014
2. Approve Appropriation Ordinance # 692

C. APPROVE AGENDA

Motion by Margaret McCormick to approve the agenda & for the executive session to be for 45 minutes for the discussion of attorney client privilege & personnel matters. Second by Kevin Opat. Motion carried 4-0-0

II. COMMUNICATIONS

A. PUBLIC FORUM-none

B. KECHI CIVIC GROUPS/COMMITTEES

1. Historical Post Office -None
2. Tree and Park Board -None
3. Chamber of Commerce -None
4. Fair Committee -None

C. DEPARTMENT REPORTS

Zoning Administrator-provided a written report.

Chief of Police – John Blevins, Chief of Police submitted a written report.

Treasurer - none

City Clerk – Laura Hill, City Clerk; reported that Dee DeGruson, Deputy City Clerk had provided her with a resignation letter announcing her retirement effect September 26, 2014. She would like to give her a reception. The council suggested to have it before the next council meeting. She said she would get an announcement in the next billing.

City Council-none

City Administrator – Robert Conger, City Administrator; presented a written report.

III. OLD BUSINESS-None

IV. NEW BUSINESS- IT Services Contract

Robert Conger, City Administrator; introduced Stacy Goss, Digital Office Systems for presentation of a proposed change for IT Services for the City. Conger told the council that the City Clerk and he had met with the representatives from Digital Office Systems. The current IT service provider had not performed satisfactorily.

Stacy Goss made a power point presentation and answered any questions the council had.

Motion by Kevin Opat to approve the 1 year service contract with Digital Office Systems upon giving a 30 day notice to Technology Specialist. Second by Margaret McCormick. Motion carried 4-0-0.

Motion by Kevin Opat authorize the Mayor to sign the agreement once receiving satisfactory references from Digital Office Systems and giving proper notice to Technology specialist. Second by Debbie Jacobs. Motion carried 4-0-0.

V. EXECUTIVE SESSION – Attorney/Client & Personnel Matters

Motion by Kevin Opat to go into executive session for attorney/client privilege for 30 minutes for the discussion of Attorney Client Privilege. Second by Margaret McCormick. Motion carried 4-0-0. The time was 8:07 PM.

Motion by Kevin Opat to go into executive session for attorney/client privilege for 10 minutes for the discussion of Attorney Client Privilege. Second by Margaret McCormick. Motion carried 4-0-0. The time was 8:37 PM.

Motion by Kevin Opat to go into executive session for attorney/client privilege for 15 minutes for the discussion of personnel matters. Second by Margaret McCormick. Motion carried 4-0-0. The time was 8:47 PM.

Motion by Kevin Opat to go into executive session for attorney/client privilege for 10 minutes for the discussion of personnel matters. Second by Margaret McCormick. Motion carried 4-0-0. The time was 9:12 PM.

Action in regular session

Motion by Kevin Opat to authorize the City Administrator to make offers to the selected candidates for Utility Billing Clerk and Treasurer. These positions shall be classified as permanent part time. Second by Margaret McCormick. Motion carried 4-0-0.

VI. Adjournment

Motion by David McConnaughay to adjourn. The time was 9:30 PM. Second by Margaret McCormick. Motion carried 4-0-0.

Signed: _____
Ed Parker, Mayor

Attest: _____
Laura Hill, City Clerk